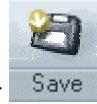
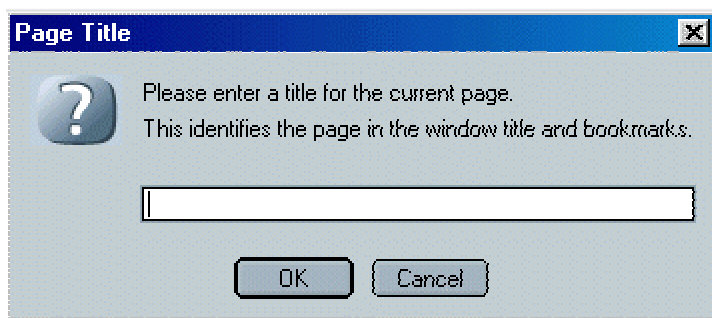


Saving Your Pages

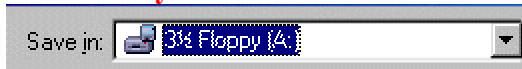
There are two basic ways to save your work:



1. Click on the **Save** icon on the menu bar
2. Click on **File**, then **Save** or **Save As**
3. **Note:** If you click on save or save as before giving your page a title, you will be prompted to do so with a message like the following. Once you give the page a title, your page will be saved.



Tip: Be very careful using the Save button!! It is best to choose "Save As" so that you can check the file name and the location that you are saving to. If you are saving to a disk, make sure your "save in" location field shows the following:



Also, be sure to check the file name to make sure it is not the same as another file you have!

WRITE DOWN YOUR FILE NAME SO YOU DON'T FORGET IT!!!

Filename Tips:

- Type a short name that describes your page (for example, this page is saved as "savingpages")
- Don't use spaces in your file name. If you do, the computer will automatically add in an underscore_. If you do want space in between, try using underscores. For example: my_web_page. Or, make it all one word: mywebpage. REMEMBER: people visiting your site will have to put the URL in *exactly*, so make it simple, especially for kids!
- Use all lower case letters

Previewing Your Page

To see how your page will look in a browser after you save it, click the ***Browse Button*** on the

