

Name \_\_\_\_\_

## Planning a Web Page Worksheet

Use this worksheet to help you design your web page. Submit it to your mentor(s) for review upon completion.

*Check as many categories as needed.*

1. The purpose of your page will be to:
  - Teach content
  - Communicate with school community
  - Showcase student work
  - Display your professional portfolio
  - Create an online library of lessons
  - Post resources (online and offline ones) for students, parents, and/or other teachers
  - Post class news, policies and procedures
  - Demonstrate accountability in using best educational practices
  - Other \_\_\_\_\_
  
2. Your intended audience will be:
  - Your class
  - All other students at your school
  - Local teachers and administrators
  - Other educators on the World Wide Web
  - Stakeholders (including parents, donors, volunteers, school board members)
  - Other \_\_\_\_\_
  
3. Items that you would like to include in your web page:
  - Contact information
  - Examples of students work
  - Classroom news (produced by teachers and/or students)
  - Explanation of classroom rules and policies
  - Class schedules
  - Lists of assignments and due dates
  - Announcements and reminders of special events

- ❑ Links to sites that support your classroom activities
- ❑ Lesson plans
- ❑ Pictures of students participating in school activities
- ❑ Your resumé
- ❑ Your statement of educational philosophy
- ❑ Supply lists
- ❑ Lists of books appropriate for your grade level or subject area
- ❑ Indepth presentation of a particular topic in a content area
- ❑ Information on local and national educational standards
- ❑ Video clips of events in your classroom
- ❑ Other \_\_\_\_\_

4. Links that you plan to include on your web page:

Title: \_\_\_\_\_

URL: \_\_\_\_\_

Copyright date or date last updated: \_\_\_\_\_

Title: \_\_\_\_\_

URL: \_\_\_\_\_

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Title: \_\_\_\_\_

URL: \_\_\_\_\_

Copyright date or date last updated: \_\_\_\_\_

5. Circle the pattern of web page structure that you would like to use:

Sequence



Grid



Hierarchial



Web



6. Storyboard Your Web Page

Select a template:

Sequential template

Grid template

Hierarchical template

Web template

7. Additional notes:

8. Comments from your mentor(s):